

Stark County Park District Park Board – Regular Meeting Minutes
Exploration Gateway at Sippo Lake Park, 5712 12th St. NW, Canton, OH 44708
October 4, 2022
Page 1 of 13

(AGENDA ITEM: 4)

- 1. CALL TO ORDER** – The regular meeting of the Stark County Park Commission was called to order by Denise Freeland at 5:30 p.m.

A. Roll Call of Members

MEMBERS PRESENT:

Denise Freeland, Ralph Dublikar (joined meeting at 5:34 PM) Pat Quick, & David Regula

STAFF PRESENT:

Daniel Moeglin, Executive Director/Secretary to the Board

Derek Gordon, Deputy Director

Bill Bartos, Staff Attorney

Barb Wells, Financial Manager

Justin Laps, Chief/Public Safety Manager

Jonathan Crock, Sergeant/Shift Supervisor

Natalie Shingler, Ranger

PUBLIC PRESENT:

None

B. Adoption of Agenda

P. Quick MOVED to adopt the agenda, which was SECONDED by D. Regula

DISCUSSION: None

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Ralph Dublikar, Pat Quick, David Regula

2. PUBLIC COMMENT

None

3. STAFF PRESENTATION

- Public Safety Department Staff Presentation, Presented By:
 - Justin Laps, Chief/Public Safety Manager
 - Jonathan Crock, Sergeant/Shift Supervisor
 - Natalie Shingler, Ranger
- Organizational Chart
 - 14 Fulltime employees
 - One Chief/Public Safety Manager
 - Two Sergeants/Shift Supervisors
 - 11 Rangers
 - One Canine Ranger
- Outreach Programming
 - Ranger For a Day
 - Catfish with Cops
 - Ranger Bass Tournaments
 - National Night Out
 - Canine Outreach Programming
 - Safe Kids Day

- Touch-a-Truck Events
- Park Sponsored Fishing Derbies
- Training
 - First year since 2017 that the state mandated training. Training Topics Included:
 - Cultural Humility
 - Diversity, Equity, Inclusion
 - Domestic Violence
 - Legal Updates
 - Officer Personal Wellness
 - Responding to Mental Health Crisis
 - Responding to Sexual Assaults
 - Use of Force / De-escalation
 - Additional Training Included:
 - Use of Force / De-escalation / Decision Making Simulation Training (SCLETC)
 - Cold Water Rescue Training
 - Open Water Rescue Training
 - Response to Active Threats
- Explorer Program
 - Our program gives kids ages 15-20 the opportunity to learn about what we do in the community.
 - Regular training sessions
 - Group activities
 - Ride-a-longs
 - Special event assistance
 - Future hiring considerations
 - Average of 5 explorers / year
- 2022 Statistics (Year to Date)
 - 1301 License Checks
 - 1451 Bike Patrol Miles
 - 272 ATV Patrol Miles
 - 386 Violation Warnings
 - 55 Arrests
 - 43 Occurred at Molly Stark for criminal trespass (78%)
 - Other Significant Criminal Activity Included:
 - Wildlife Violations
 - Watercraft Violations
 - Vandalism
 - Theft
- Park Safe Campaign
 - In response to the ongoing vehicle break-ins, we worked with the marketing department to develop the PARK SAFE CAMPAIGN.
 - Business cards
 - Refrigerator magnets
- Park Ordinance Updates
 - The updated ordinances are under legal review.
 - Expect an update in the coming months.
 - Proposals
 - Increased trail access for E-bikes and other electric modes of transportation
 - Hours of operation
 - Foraging Permits
- Ohio Collaborative Certification
 - Stark Parks is one of only eight county park districts in Ohio certified under statewide policing standards.
 - The Public Safety Department earned certification in the following categories:

- Use of Force
- Recruitment and Hiring
- Community Engagement
- Body Worn Cameras
- Bias Free Policing
- Investigation of Employee Misconduct
- Vehicle Pursuit
- Presidential Executive Order 13929
- Next steps: Annual review and 3 year recertification cycle
- P. Quick asked if the park speed limit of 15 mph was still being enforced. Chief Laps informed her that it was.
- D. Moeglin discussed the Public Safety Department’s Organizational Chart and the need for adjustments to allow rangers more opportunities for professional growth.

4. APPROVAL OF MINUTES

WHEREAS, minutes from the September 6, 2022, Regular Park Board meeting have been submitted for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve the minutes from the September 6, 2022, Regular Park Board meeting as submitted.

D. Regula MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

- B. Bartos addressed two clerical errors raised by P. Quick. Said errors are as follows:
 - On Page 1 of 9 “Total of 197 active employees” was corrected to read “Total of 197 active volunteers”.
 - On Page 8 of 9 the spelling of “Stan Hywet” was corrected.

MOTION CARRIED to approve the minutes on a vote as follows:

Voting Aye: Denise Freeland, Ralph Dublikar, Pat Quick, David Regula

5. FINANCIAL REPORTS

WHEREAS, the monthly Financial Report and Summary Financial Report for the period ending August 31, 2022, have been submitted to the Board for review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the Financial Report and Summary Financial Report for the period ending August 31, 2022, as submitted.

P. Quick MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION: None

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Ralph Dublikar, Pat Quick, David Regula

6. PAYROLL AND BILLS

WHEREAS, copies of payroll and bills for the period ending August 31, 2022, were submitted for the Board’s review.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners to approve and accept for audit the payroll and bills for the period ending August 31, 2022, as submitted.

D. Regula MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION: None

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Ralph Dublikar, Pat Quick, David Regula

7. OLD BUSINESS

- A. None

DISCUSSION: None

8. NEW BUSINESS

A. RESOLUTION: #22-10-80: Clerk to the Board

WHEREAS, on March 1, 2022, the Stark County Park District Board of Park Commissioners, via Resolution #22-03-031, appointed Victoria Nickl, Staff Accountant, to serve as Clerk to the Board; and

WHEREAS, on March 1, 2022, the Stark County Park District Board of Park Commissioners, via Resolution #22-03-031, appointed Emily Rindfleisch, Projects Assistant, to serve as Alternate Clerk to the Board; and

WHEREAS, Victoria Nickl recently resigned from her Staff Accountant position with the Stark County Park District.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners that William L. Bartos, Staff Attorney, is hereby appointed to serve as Clerk to the Board.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that Emily Rindfleisch, Projects Assistant, shall continue to serve as Alternate Clerk to the Board.

R. Dublikar MOVED to adopt this resolution, which was SECONDED by D. Regula

DISCUSSION:

- D. Moeglin stated that this resolution is necessary due to the fact that Victoria Nickl has moved on to another opportunity with a new employer.

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Ralph Dublikar, Pat Quick, David Regula

B. RESOLUTION: #22-10-81: 2022 Project List & Budget Amendment: Middle Branch Trail Project

WHEREAS, the Stark County Park District Board of Park Commissioners, via Resolution #22-02-022 (2022 Project List & Budget), approved funding in the amount of \$50,000.00 for the installation of a wetland along the Middle Branch Trail at Faith Bible Church; and

WHEREAS, after recent negotiations with the Faith Bible Church property owner, a wetland is no longer needed at this site; and

WHEREAS, the Board has already allocated 15,000.00 for the construction of an additional portion of the Middle Branch Trail at Faith Bible Church; and

WHEREAS, the Board has also already allocated \$15,000.00 for the purchase of real estate required to complete the Middle Branch Trail connection at Faith Bible Church; and

WHEREAS, additional funding is now required for both the above trail construction and the above real estate acquisition for the Middle Branch Trail Project.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners that the remaining balance of the Middle Branch Trail, Faith Bible Church, Wetland Installation line item may be freely transferred to any funding line item(s) and may be used for any purpose(s) related to the Middle Branch Trail Project, as Park District staff deems to be appropriate.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to execute any and all contracts and documents and to take any and all other actions necessary for the completion of the Project, not to exceed the total budget for the Project.

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Regula

DISCUSSION:

- D. Moeglin stated that the bulk of the trail was complete, and a tentative agreement has been reached with the relevant property owner for final acquisition of real estate required for the trail. Discussions have also taken place with adjacent property owners regarding the planting of trees and shrubs to create a vegetative barrier between the property owners and the trail.

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Ralph Dublikar, Pat Quick, David Regula

C. RESOLUTION: #22-10-82: Ohio Stream and Wetland In-Lieu Fee Mitigation Program Project Partner Agreement with The Nature Conservancy: Walborn Reservoir Project

WHEREAS, the Nature Conservancy and the Stark County Park District wish to cooperate in the implementation of the Walborn Reservoir In-Lieu Fee Mitigation Project, which is a wetland restoration project; and

WHEREAS, the project will involve re-establishment of forested floodplain wetlands and expansion of the forested riparian corridor along Deer Creek; and

WHEREAS, the Stark County Park District intends to commit approximately 76.3 acres of its land to the Project; and

WHEREAS, a current draft of the Project Partner Agreement for this Project (Exhibit A) has been presented to the Stark County Park District Board of Park Commissioners for informational purposes.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to execute an Ohio Stream and Wetland In-Lieu Fee Mitigation Program Project Partner Agreement with the Nature Conservancy for the Walborn Reservoir Project.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to execute any and all other contracts and documents and to take any and all other actions necessary for the completion of the Project.

R. Dublikar MOVED to adopt this resolution, which was SECONDED by P. Quick

DISCUSSION:

- D. Moeglin stated that this resolution concerns the “Bingham” property, which was acquired through Clean Ohio Funds. The property was leased for farming in the past, but that lease and farming operation has ended. Stark Parks is working with the Nature Conservancy to restore wetlands, which should also have a generally positive impact on water quality in the immediate area. There will be no cost to Stark Parks for this project.

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Ralph Dublikar, Pat Quick, David Regula

D. RESOLUTION: #22-10-83: Stark County Regional Planning Commission Community Development Block Grant Application: Restrooms at Petros Lake Park

WHEREAS, the Stark County Regional Planning Commission is accepting infrastructure and public facility project applications for Community Development Block Grant (CDBG) funds for fiscal years 2023 – 2025; and

WHEREAS, the application deadline for CDBG funds distributed by the Stark County Regional Planning Commission is November 4th, 2022; and

WHEREAS, in 2022, the Stark County Park District was awarded \$125,000.00 in NatureWorks Grant funds through the Ohio Department of Natural Resources to construct flushable restrooms at Petros Lake Park; and

WHEREAS, the NatureWorks Grant requires that the Stark County Park District provide matching funds in the form of cash, materials, or force account labor; and

WHEREAS, the Stark County Park District desires to apply for CDBG funds to serve as matching funds for the NatureWorks Grant.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to file an application with the Stark County Regional Planning Commission for CDBG funds to serve as NatureWorks Grant matching funds for the construction of flushable restrooms at Petros Lake Park.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to enter into agreement for and accept the CDBG funds referenced above.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to execute any and all contracts and documents and to take any and all other actions necessary to accomplish the intent of this resolution.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that the commitment of any funds required to satisfactorily complete the proposed project and to become eligible for reimbursement with CDBG funds will be considered in accordance with the Park District's standard budgetary process.

P. Quick MOVED to adopt this resolution, which was SECONDED by D. Regula

DISCUSSION:

- D. Moeglin stated that this resolution concerns the construction of flushable bathrooms at Petros Park. Stark Parks has an existing NatureWorks grant to cover a majority of this cost of this project. This CDBG grant will cover the remaining cost of this project.

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Ralph Dublikar, Pat Quick, David Regula

E. RESOLUTION: #22-10-84: Stark County Convention and Visitors' Bureau Destination Enhancement Grant Application: Tam O'Shanter Clubhouse Phase 1 Restrooms

WHEREAS, the Stark County Convention and Visitors' Bureau is accepting Destination Enhancement Grant applications for the development of quality destinations, amenities, attractions, and facilities that enhance the visitor experience and increase tourism; and

WHEREAS, Destination Enhancement Grant applications for up to \$50,000.00 will be considered through the competitive application program; and

WHEREAS, the Stark County Park District received preliminary cost estimates for the Tam O'Shanter Clubhouse Phase 1 Restrooms at a cost of \$319,000.00; and

WHEREAS, the Stark County Park District desires to apply for a \$50,000.00 Destination Enhancement Grant to partially fund the development of the Tam O'Shanter Clubhouse Phase 1 Restrooms.

NOW, THEREFORE, BE IT RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to file an application with the Stark County Convention and Visitors' Bureau for a \$50,000.00 Destination Enhancement Grant to partially fund the development of the Tam O'Shanter Clubhouse Phase 1 Restrooms.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to enter into agreement for and accept the Destination Enhancement Grant referenced above.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that Daniel J. Moeglin, Executive Director, is hereby authorized to execute any and all contracts and documents and to take any and all other actions necessary to accomplish the intent of this resolution.

BE IT FURTHER RESOLVED, by the Stark County Park District Board of Park Commissioners that the commitment of any funds required to satisfactorily complete the proposed project and to become eligible for reimbursement with Destination Enhancement Grant funds will be considered in accordance with the Park District's standard budgetary process.

D. Regula MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

- D. Moeglin stated that constructing public access restrooms is a high priority at Tam O'Shanter. The preliminary cost estimate for this project is \$350,000.00. The goal is to be under construction in 2023 and open later the same year. Stark Parks can receive a maximum of a \$50,000.00 Destination Enhancement Grant. The restrooms would be located inside the building.
- R. Dublikar asked if \$350,000.00 is a lot of money for restrooms.
- D. Moeglin responded that \$350,000.00 is a lot of money, but the cost estimate for the project is consistent with estimates for other similar projects.
- D. Regula asked if these restrooms would be nicer than typical restroom facilities found in a park.
- D. Moeglin confirmed that the current plan is for these restrooms to be nicer than typical restroom facilities in a park.
- D. Regula asked that the Board see the final plans prior to bid.
- D. Moeglin stated that he would provide the final plans as requested.
- R. Dublikar asked how an estimate is formulated on a project like this.
- D. Moeglin explained the engineer/architect estimate process.

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Ralph Dublikar, Pat Quick, David Regula

F. RESOLUTION: #22-10-85: Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor (Fiscal Year 2023)

Resolution #22-10-85 is presented for the Board's consideration and action in a standard format provided by the Stark County Auditor (Exhibit B).

ALAN HAROLD
STARK COUNTY AUDITOR

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND
CERTIFYING THEM TO THE COUNTY AUDITOR
Revised Code, Secs. 5705.34-5705.35

The STARK COUNTY PARK DISTRICT BOARD OF PARK COMMISSIONERS,

Of Stark County, Ohio, met in Regular Session on the 4th day of October,
2022, at the Park District's Exploration Gateway facility with the following members present:

Denise Frøeland

Ralph Dublikar

Patricia Quick

David Regula

Mr./Ms. D. Regula moved the adoption of the following Resolution:

WHEREAS, The Stark County Park District in accordance with the provisions of law has previously submitted to the County Auditor a Tax Budget for the next succeeding fiscal year commencing January 1st, 2023: and

WHEREAS, The Budget Commission of Stark County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill limitation; there be it

RESOLVED, by the Stark County Park District Board of Park Commissioners, Stark County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted: and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Park District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED
BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

| <u>FUND</u> | Amount to be derived from Levies outside 10 mill Limitation | Amount Approved by Budget Commission Inside 10 Mill Limitation | County Auditor's Estimate of Tax Rate to be Levied | |
|--------------|--|---|--|---------|
| | | | Inside | Outside |
| General Fund | 7,529,977 | | | 1.00 |
| Total | 7,529,977 | 0 | 0.00 | 1.00 |

CERTIFICATE TO COPY
ORIGINAL ON FILE

The State of Ohio, Stark County, Ss.

I, William L. Bartos Clerk of the Board of the Stark County Park District Board of Park Commissioners
Board

Within and for said County, and in whose custody the Files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the Original Resolution # 22-10-85 now on file, that the foregoing has been compared by me with said original document, and that the same is true and correct copy thereof.

Witness my signature, this 5th day of Oct. 2022
William L. Bartos Clerk
William L. Bartos

No. 22-10-85

BOARD/COUNCIL OF Park Commissioners of the
Stark County Park District Resolution, Stark County Ohio.

Accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Adopted October 4th, 2022
William L. Bartos Clerk

Filed _____,

County Auditor

By _____
Deputy Auditor

D. Regula MOVED to adopt this resolution, which was SECONDED by R. Dublikar

DISCUSSION:

- Barb Wells stated that this resolution is a follow-up to the tax budget that was presented to the Board at last month's meeting. The dollar amount contained in this resolution is an estimate of what the tax levy will generate. Per usual, an operating budget will be presented to the Board in December.

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Ralph Dublikar, Pat Quick, David Regula

9. DIRECTOR'S REPORT

A. 2022 Project List & Budget

- D. Moeglin discussed the following:
 - Sippo Lake Park
 - Moving ahead with concept designs
 - Operations team took on a project to improve ADA access
 - Tam O'Shanter
 - Requires public restrooms, which was discussed earlier in the meeting
 - Also requires a business plan, which is currently under development
 - Magnolia Mill
 - Last round of state capital grant funds are still available
 - Still deciding what to use those funds on
 - The possibility exists for tours of the mill to be given in the future
 - Quail Hollow
 - Masterplan to be updated
 - Park Restrooms
 - Petros Park, discussed earlier in the meeting
 - Restroom needs and plan for entire Park District
 - Trail Expansion Project in Minerva
 - General Equestrian Facility

B. Department Reports

- D. Moeglin referenced the fact that the Department Reports were included in the Board materials.
- D. Moeglin discussed the following:
 - The outstanding note issue for the Wildlife Conservation Center is coming due and staff is still considering whether Stark Parks is in a position to completely pay off this debt or seek another note issuance.
 - The Custodial Worker position has been eliminated due to an inability to find candidates interested in the position and salary. The job duties for this position have been combined with the job duties for the Crew Worker I position.
 - The search for the new Community Engagement Manager is down to 3 candidates, and the hope is that the final candidate will be selected either this week or next week.
 - Some employees are in the process of moving offices.
- R. Dublikar asked about employees working in the office vs. from home.
- D. Moeglin and D. Gordon explained the work from home policy and discussed the fact that approximately 4-5 employees have active work from home agreements.

10. EXECUTIVE SESSION

None

11. RECONVENE FROM EXECUTIVE SESSION

Not Applicable

12. ADJOURNMENT

BE IT RESOLVED to adjourn at 6:37 p.m. Next scheduled meeting: November 2, 2022, at 2:00 p.m. at the Exploration Gateway at Sippo Lake Park.

D. Regula MOVED to adjourn the meeting, which was SECONDED by R. Dublikar

MOTION CARRIED on a vote as follows:

Voting Aye: Denise Freeland, Ralph Dublikar, Pat Quick, David Regula

APPROVAL DATE: November 2, 2022

ATTEST:

Denise Freeland, Chairperson
Stark County Park Commission

Daniel Moeglin, Executive Director/Secretary to the Board
Stark County Park District

William L. Bartos/Clerk to the Board
Stark County Park District